



*VIRGINIA DEFENSE FORCE*  
*DEPARTMENT OF MILITARY AFFAIRS*  
COMMONWEALTH OF VIRGINIA  
500 Dove Street, Room 40  
Richmond, Virginia, 23222-4597  
Telephone (804) 228-7018 Fax (804)-228-7031  
Email [headquarters@vdf.virginia.gov](mailto:headquarters@vdf.virginia.gov)



*Office of the Commanding General*

VDF-HCG

26 May 2009

Command Policy Letter CG 09-08

SUBJECT: Award of the Military Emergency Management Specialist (MEMS) unit streamer

1. The MEMS unit streamer will be awarded to VDF units that achieve the CG's standards for MEMS qualification. The streamer will be affixed to the unit guideon in recognition of the unit's accomplishment.
2. For CY 2009, the following criteria are established:
  - a. Companies and detachments must be at least 75% of level one manning. Battalion, Brigade and Division headquarters Companies are also eligible for the award.
  - b. 40% of the unit's assigned strength must be MEMS qualified using the following formula:
    - (1) The unit's assigned strength will be the denominator of the fraction for computing the qualifying percentage.
    - (2) The numerator will be determined using a weighted system. A member holding a BASIC MEMS qualification counts as one person. A SENIOR counts as two. A MASTER counts as three. An additional credit is awarded for a FLASH, INSTRUCTOR or NATIONAL APPOINTMENT or CITATION. The calculation is cumulative, for example a SENIOR with FLASH counts as 3 (2 + 1); a MASTER who is an Instructor counts as 4 (3 + 1).
3. The award will be calculated as of 1 Oct 2009 based on the MEMS Qualification Roster provided by the MEMS coordinator and the current MTO.
4. Unit streamers will be awarded at the Division MUTA in November '09.
5. Unit streamers may be displayed for a period of one year. Units will have to re-qualify annually for subsequent awards.
6. The VDF MEMS Coordinator is MAJ Charles Law, located in DIV G-3.

7. Commanders are reminded that SGAUS membership and the MEMS program are voluntary activities, and may not be mandated to VDF members.
8. POC is LTC Lawson, VDF HQ, 804 228 7018.

JOHN D. TAYLOR  
MG, VDF  
Commanding

Distribution: A